

SCOTTISH RIGHTS OF WAY AND ACCESS SOCIETY

Development Officer - Person Specification

Energy, commitment, initiative, flexibility, strong interpersonal and communication skills, and the capacity for independent action within a small team setting are likely to be more important in this post than formal academic or professional qualifications. Nevertheless we would anticipate that the successful candidate will have:

- a degree level qualification in a relevant subject area (geography, environmental or recreation management, land economy or similar) with at least two years of practical work experience post graduation;
or
- at least five years of closely relevant work experience.

	Essential	Desirable
Knowledge and experience	<p>A good understanding of access legislation and its management in Scotland</p> <p>A good general understanding of outdoor recreation in Scotland and the roles of key agencies and managers</p> <p>A good field knowledge of Scotland</p>	<p>Experience of working within a membership body or charity</p> <p>Experience in developing membership</p> <p>Experience of leading and working with volunteers</p> <p>Experience of land management</p> <p>Knowledge of related organisations in access, recreation and land management</p>
Practical requirements	<p>A suitable home work base</p> <p>Car ownership</p> <p>A driving licence with no more than 3 penalty points</p>	<p>A base within reasonable distance of Edinburgh to allow regular visits to the ScotWays office</p>
Skills	<p>A good range of IT skills, with MS Office/365 as a working minimum, to allow integrated working with ScotWays' systems</p> <p>Good communication skills both written and oral</p> <p>Ability to organise and prioritise workload</p>	<p>Confidence in public speaking</p> <p>Powerpoint design skills</p> <p>Print design and production skills</p> <p>GIS skills</p> <p>Simple budget and financial control skills</p>
Personal qualities	<p>Enthusiasm</p> <p>Self-motivated</p> <p>Able to work on own initiative</p> <p>Ability to apply tact and discretion in potentially delicate negotiations</p>	<p>An active interest in outdoor recreation</p>
Circumstances	<p>Ability and willingness to work flexibly and informally in response to the demands of the post within a small organisation</p>	